

# Group Reservation Form



Groups of 15 or more must make a reservation at least three weeks in advance. We can not guarantee admission for groups without reservations.

**Choose one of two ways to reserve your field trip:**   
**1.** Call: (213) 744-2019 to speak with a reservation assistant. Reservations are accepted daily 8 a.m.-5 p.m. weekdays 8:30 a.m.-5 p.m. weekends   
**2.** Print this reservation form, complete it, and fax it to (213) 744-2650 or mail it to:

**RESERVATIONS OFFICE**  
**California Science Center**  
**700 Exposition Park Dr.**  
**Los Angeles, CA 90037**

**Contact Information:**

Name of School \_\_\_\_\_  
 School Address \_\_\_\_\_ District/County \_\_\_\_\_  
 City, State, ZIP \_\_\_\_\_ E-mail \_\_\_\_\_  
 Day Phone (School) \_\_\_\_\_ Evening Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Type of School (check one):  Preschool/Day Care  Elementary  Middle School  High School  Home School  
 Contact Person \_\_\_\_\_ Alternate Contact Person \_\_\_\_\_

**Field Trip Information:**

Group Leader's Name \_\_\_\_\_  
 Group Grade Level \_\_\_\_\_  
 Date 1st choice \_\_\_\_\_ 2nd choice \_\_\_\_\_ 3rd choice \_\_\_\_\_

**Reservation Information:**

**1 Chaperone is required for every 10 students**

<p style="text-align: center;"><b>Science Center Self-Guided Tour</b></p> <p>Time _____                  # Students _____                  # Chaperones _____</p>	<p style="text-align: center;"><b>IMAX Film</b></p> <p>Film Title _____                  Time _____                  # Students _____                  # Chaperones _____</p> <p style="text-align: center;"><b>IMAX movies play at:</b>  <b>9:30, 10:30, 11:30, 12:30, 1:30, 2:30, 3:30, 4:30</b>                  For specific movie times, please visit <a href="http://www.californiasciencecenter.org">www.californiasciencecenter.org</a></p>
<p style="text-align: center;"><b>Big Lab Field Trip Program</b></p> <p>Program Title _____                  Time _____                  # Students _____                  # Chaperones _____</p>	<p style="text-align: center;"><b>Discovery Lab Field Trip Program</b></p> <p>Program Title _____                  Time _____                  # Students _____                  # Chaperones _____</p>

Trip Information:	Payment Method:																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Fee</td> <td style="width: 30%;">#</td> <td style="width: 40%;">Total</td> </tr> <tr> <td></td> <td style="text-align: center;">Students</td> <td style="text-align: center;">Program Fee</td> </tr> <tr> <td>_____ x _____</td> <td></td> <td>= _____</td> </tr> <tr> <td>_____ x _____</td> <td></td> <td>= _____</td> </tr> <tr> <td>_____ x _____</td> <td></td> <td>= _____</td> </tr> <tr> <td colspan="3" style="padding-top: 10px;">Balance Due = _____</td> </tr> </table>	Fee	#	Total		Students	Program Fee	_____ x _____		= _____	_____ x _____		= _____	_____ x _____		= _____	Balance Due = _____			<p>Check one:</p> <p><input type="checkbox"/> Cash <span style="margin-left: 200px;"><input type="checkbox"/> Check (make payable to: California Science Center Foundation)</span></p> <p><input type="checkbox"/> Credit Card (circle one): <span style="margin-left: 100px;"><input type="checkbox"/> School Purchase Order</span></p> <p style="font-size: small; margin-left: 40px;">JCB MasterCard Visa American Express <span style="margin-left: 100px;">(Fax or mail a copy of P.O. at time of reservation. Bring original P.O. on day of visit)</span></p> <p>Card Number _____ Expiration Date _____</p> <p>Name on Card _____ Signature _____</p> <p style="font-size: small;">(Please sign here to show that you have read and understand the cancellation and refund policy.)</p> <p>Signature _____ Date _____</p> <p>Printed Name _____</p>
Fee	#	Total																	
	Students	Program Fee																	
_____ x _____		= _____																	
_____ x _____		= _____																	
_____ x _____		= _____																	
Balance Due = _____																			

**Please see next page for Cancellation and Refund Policy**

# Group Pricing List



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## California Science Center

Booking Fee: \$25  
Per Student Charge: Free  
Chaperone Charge: Free

### IMAX: K-12 Admission

Booking Fee (applied towards cost of program): \$25  
Per Student Charge: \$4.75  
Chaperone Charge: \$4.75  
All groups receive 1 complimentary ticket for each 15 paying seats

### IMAX: Group Admission

Booking Fee (applied towards cost of program): \$25

#### Per Person Fees

Youth (ages 4-12): \$4.75  
Student (ages 13-17 and college students with valid ID): \$4.75  
Adult (ages 18-59): \$6.75  
Senior (ages 60+): \$5.25

All groups receive 1 complimentary ticket for each 15 paying seats

### Big Lab Program

Booking Fee (applied towards cost of program): \$25  
Per Student Charge: \$8  
Chaperone Charge: Free

### Discovery Lab Program

Booking Fee (applied towards cost of program): \$25  
Per Student Charge: \$8  
Chaperone Charge: Free

### Cancellation and Refund Policy:

There is a \$25.00 non-refundable booking fee for all school groups of 15 or more reserving for the IMAX film, Science Center, Big Lab and/or Discovery Lab programs. The deposit will be applied towards the total cost of the program. The deposit must be paid at least 30 days prior to the field trip date. If booking a reservation less than 30 days in advance, the booking fee is due immediately. Any unpaid program fees are due upon arrival at the California Science Center on the date of your reserved trip.

Final headcount must be given 7 days prior to the date of your visit. Should your headcount change, please fax in a revised confirmation to (213) 744-2650 or call (213) 744-2019 with your changes. If fewer individuals in your group arrive on your visit date, the group will be responsible for payment of all reserved tickets. If you arrive with more individuals than you reserved, your group space is not guaranteed.

Cancellation and re-scheduling must be made by calling (213) 744-2019. Programs must be cancelled and/or scheduled 7 days prior to your visit. Cancelled programs paid in full will be refunded (less the deposit). Without 7 days notice of cancellation or rescheduling, your group will be charged the full cost of the program.